

## HOW TO PREPARE YOUR ARTWORK

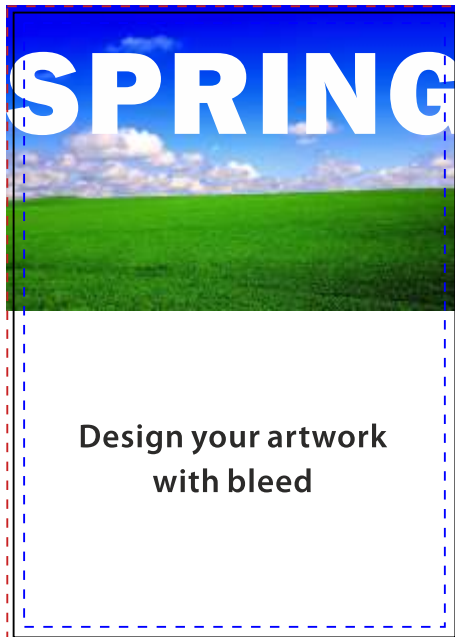
### TO BLEED OR NOT TO BLEED

Please ensure all jobs have 3mm bleed if required. To determine if bleed is required please see diagrams on this page.

Bleed is required when images, colour or text go right to the edge of your page, for example this fact sheet has bleed. To create a bleed simply extend your page to allow bleed. Check out our [Page Sizes & Artwork layout guide](#) fact sheets.

#### WITH BLEED

Place your images or text to the edge of your extended page, Keep all important information within the margins.



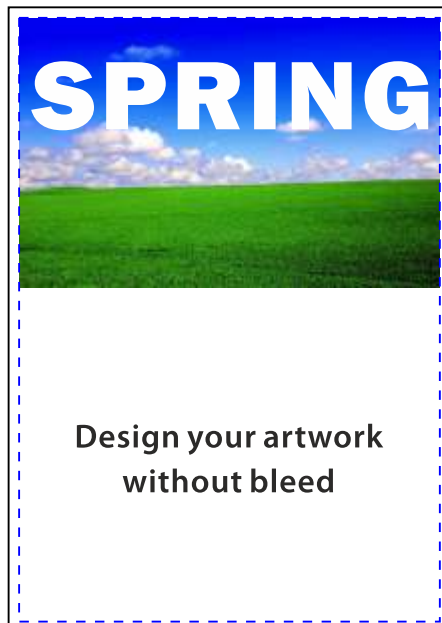
Design your artwork  
with bleed



How your artwork  
will appear once cut

#### WITHOUT BLEED

If your design requires no bleed then there is no need to extend your page, keep all important information within the margins.



Design your artwork  
without bleed



How your artwork  
will appear once cut

